

Managing Delinked Non-EWD Drivers

07/03/2025 8:35 am AEDT

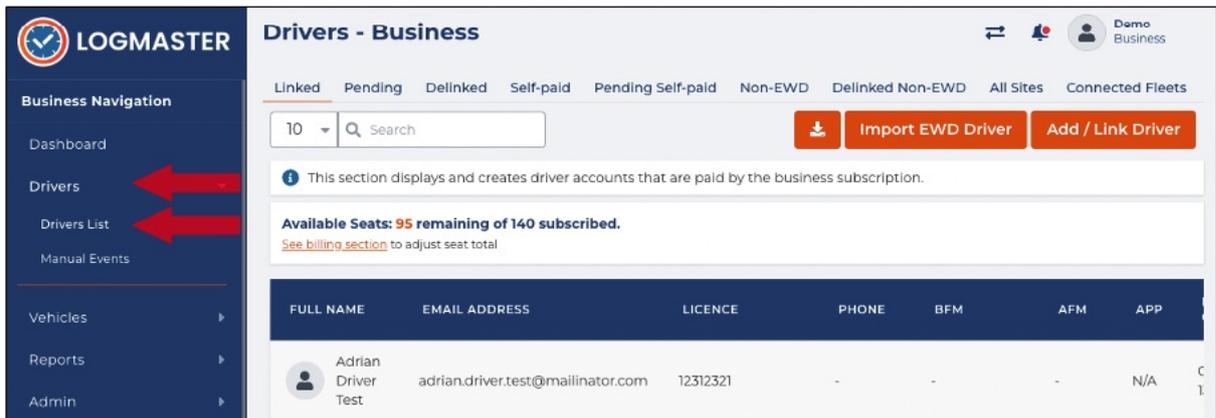
In this article, you will learn how to access, view, update, and link delinked non-electronic work diary (Non-EWD) drivers. The sections below will walk you through the Delinked Non-EWD tab functionality.

- [View Delinked Non-EWD Drivers](#)
- [Edit Delinked Non-EWD Drivers](#)
- [Link Delinked Non-EWD Drivers](#)

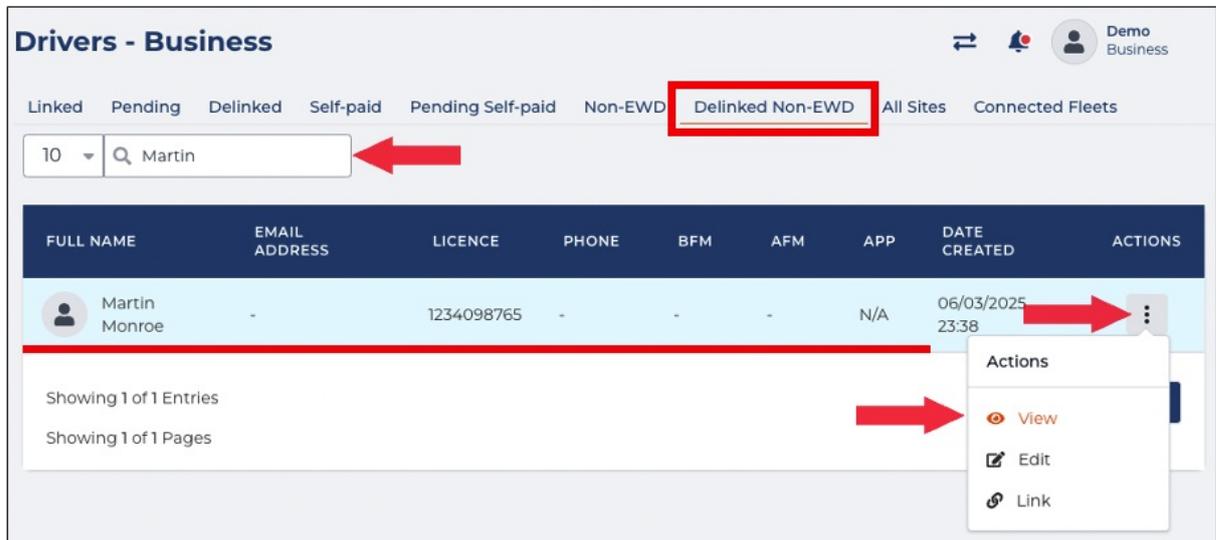
View Delinked Non-EWD Drivers

This section will guide you on how to access the list of delinked Non-EWD drivers and view their profile.

1. In the **Business Navigation Menu**, click **Drivers** and select **Drivers List**.



2. You will be directed to the **Drivers - Business** page. Click the **Delinked Non-EWD** tab to access the **Delinked Non-EWD Drivers** list.
3. You can search/filter the list using the **Search** field to view delinked non-EWD drivers. Using the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.



4. Find the driver from the list and click its **Action** icon. The **Actions** menu will expand, select **View**.
5. The **Non-EWD Driver Info** window will appear displaying the **Driver's Business Profile**. In this window, you can view and update the driver's information.

Non-EWD Driver Info
✕

Martin Monroe

ACTIVE

01/01/1980
Date Of Birth

1234098765
Licence

ACT
Licence State

01/01/2026
License Expiry

BFM SOLO
Base Fatigue Plan

ACT +10:00
Base Time Zone

Delinked
Status

NHVR
Region

Edit Delinked Non-EWD Drivers

This section will guide you on how to update the delinked Non-EWD drivers' profile.

1. In the **Business Navigation Menu**, click **Drivers** and select **Drivers List**.

2. You will be directed to the **Drivers - Business** page. Click the **DelinkedNon-EWD** tab to access the **Delinked Non-EWD Drivers** list.
3. You can search/filter the list using the **Search** field to view delinked non-EWD drivers. Using

the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.

The screenshot shows the 'Drivers - Business' interface. At the top, there are navigation tabs: 'Linked', 'Pending', 'Delinked', 'Self-paid', 'Pending Self-paid', 'Non-EWD', 'Delinked Non-EWD' (highlighted with a red box), 'All Sites', and 'Connected Fleets'. Below the tabs is a search bar with a dropdown menu set to '10' and a search input containing 'Martin'. A red arrow points to the search input. Below the search bar is a table with columns: 'FULL NAME', 'EMAIL ADDRESS', 'LICENCE', 'PHONE', 'BFM', 'AFM', 'APP', 'DATE CREATED', and 'ACTIONS'. The table contains one entry for 'Martin Monroe' with a licence number '1234098765' and a date created '06/03/2025 23:38'. A red arrow points to the 'ACTIONS' icon for this entry. The 'ACTIONS' menu is expanded, showing options: 'View', 'Edit' (highlighted with a red arrow), and 'Link'. Below the table, it says 'Showing 1 of 1 Entries' and 'Showing 1 of 1 Pages'.

4. Find the driver from the list and click its **Action** icon. The **Actions** menu will expand, select **Edit**.

5. The **Edit Non-EWD Driver** window will appear, in this window you can update the following information:

The screenshot shows the 'Edit Non-EWD Driver' form. The form is titled 'Edit Non-EWD Driver' and has a close button (X) in the top right corner. The form contains the following fields:

- Full Name: Martin Monroe
- Date Of Birth: 01/01/1980
- Licence Number: 1234098765
- Licence Expiry: 01/01/2026
- Licence State: ACT
- Base Fatigue Plan: BFM SOLO
- Base Time Zone: ACT +10:00
- Region: NHVR
- Default Vehicle: (empty dropdown menu)

Below the form is a large orange 'Submit' button. A red box highlights the form fields.

- Full Name
- Licence Number
- Licence State

- d. Base Fatigue Plan
- e. Region
- f. Date Of Birth
- g. Licence Expiry
- h. Base Time Zone
- i. Default Vehicle

6. After updating the delinked non-EWD driver, click the **Submit** button to apply the changes.

The screenshot shows a form with four dropdown menus: 'Base Fatigue Plan' (set to BFM SOLO), 'Base Time Zone' (set to ACT +10:00), 'Region' (set to NHVR), and 'Default Vehicle' (set to Current Default Vehicle (N/A)). A large red arrow points from the 'Default Vehicle' dropdown to an orange 'Submit' button at the bottom of the form.

Link Non-EWD Drivers

This section will guide you on how to link Non-EWD Drivers to the Logmaster system.

1. In the **Business Navigation Menu**, click **Drivers** and select **Drivers List**.

The screenshot shows the 'LOGMASTER Drivers - Business' interface. On the left is a 'Business Navigation' menu with 'Drivers' and 'Drivers List' highlighted by red arrows. The main content area has tabs for 'Linked', 'Pending', 'Delinked', 'Self-paid', 'Pending Self-paid', 'Non-EWD', 'Delinked Non-EWD', 'All Sites', and 'Connected Fleets'. Below the tabs is a search field with a dropdown set to '10' and buttons for 'Import EWD Driver' and 'Add / Link Driver'. A message states 'Available Seats: 95 remaining of 140 subscribed.' Below this is a table of drivers:

FULL NAME	EMAIL ADDRESS	LICENCE	PHONE	BFM	AFM	APP
Adrian Driver Test	adrian.driver.test@mailinator.com	12312321	-	-	-	N/A

2. You will be directed to the **Drivers - Business** page. Click the **Delinked Non-EWD** tab to access the **Delinked Non-EWD Drivers** list.
3. You can search/filter the list using the **Search** field to view delinked non-EWD drivers. Using the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.

Drivers - Business

Linked Pending Delinked Self-paid Pending Self-paid Non-EWD **Delinked Non-EWD** All Sites Connected Fleets

10

FULL NAME	EMAIL ADDRESS	LICENCE	PHONE	BFM	AFM	APP	DATE CREATED	ACTIONS
Martin Monroe	-	1234098765	-	-	-	N/A	06/03/2025 23:38	

Showing 1 of 1 Entries
Showing 1 of 1 Pages

Actions

- View
- Edit
- Link

4. Find the driver from the list and click its **Action** icon. The **Actions** menu will expand, select **Link**.

5. A **Confirmation** dialog box will appear, click **OK**.

Drivers - Busi

logmaster.au says
Link non-EWD driver?

Cancel **OK**

Linked Pending **Delinked Non-EWD** All Sites Connected Fleets

10

FULL NAME	EMAIL ADDRESS	LICENCE	PHONE	BFM	AFM	APP	DATE CREATED	ACTIONS
Martin Monroe	-	1234098765	-	-	-	N/A	06/03/2025 23:38	

Showing 1 of 1 Entries
Showing 1 of 1 Pages

Actions

- View
- Edit
- Link