

Managing Driver Pending Vehicles

28/03/2025 4:31 am AEDT

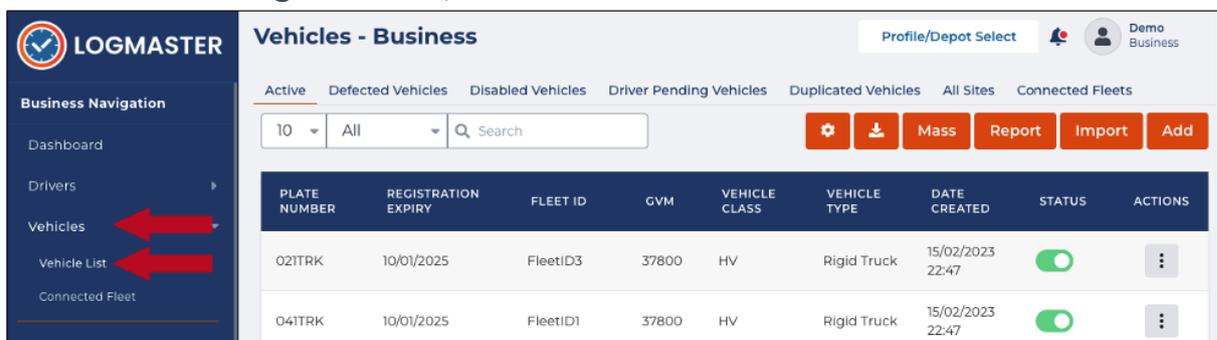
In this article, you will learn how to manage driver-pending vehicles. The sections below will walk you through each basic feature and function under the Driver Pending Vehicles tab:

- [View Driver Pending Vehicles](#)
- [Edit Driver Pending Vehicles](#)
- [Disable Driver Pending Vehicles](#)

View Driver Pending Vehicles

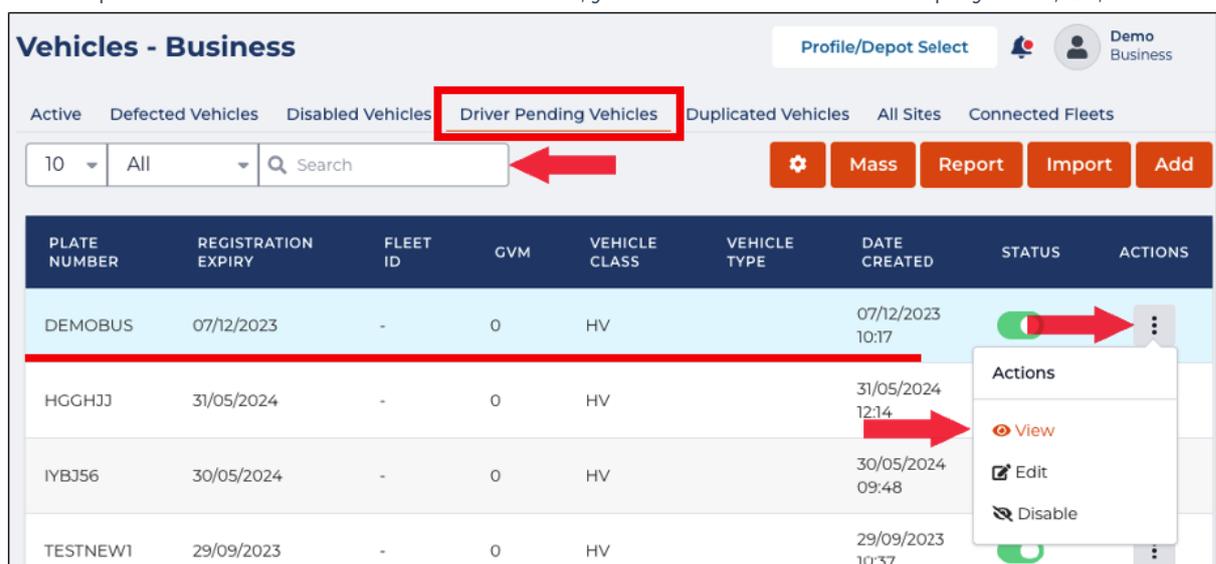
This section will guide you on how to access and view driver-pending vehicles.

1. In the **Business Navigation Menu**, click **Vehicles** and select **Vehicles List**.



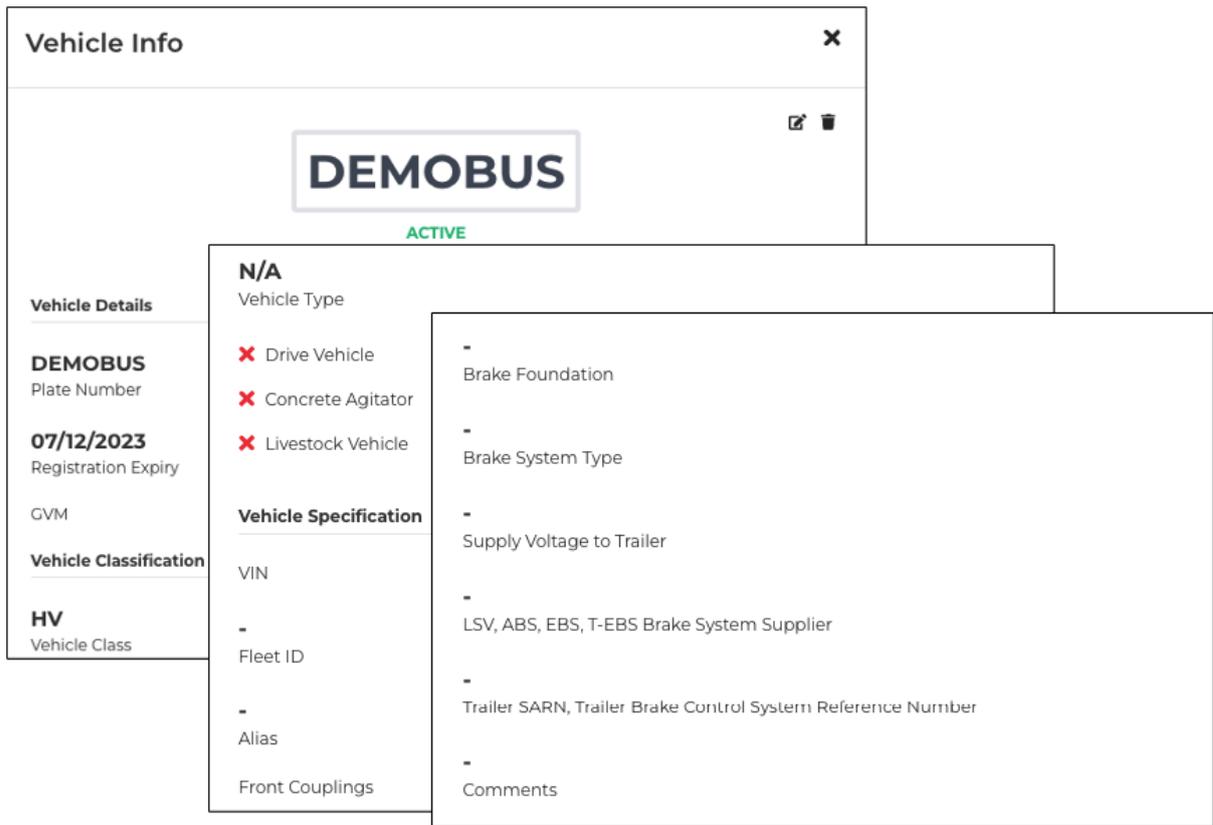
2. You will be directed to the **Vehicles - Business** page. When you access this page, the **Active** tab is open by default. Click the **Driver Pending Vehicles** tab.

3. You can search/filter the list using the **Search** field to view the driver-pending vehicles. Using the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.



4. Find the vehicle from the list and click its **Action** icon. The **Actions** menu will expand, select **View**.

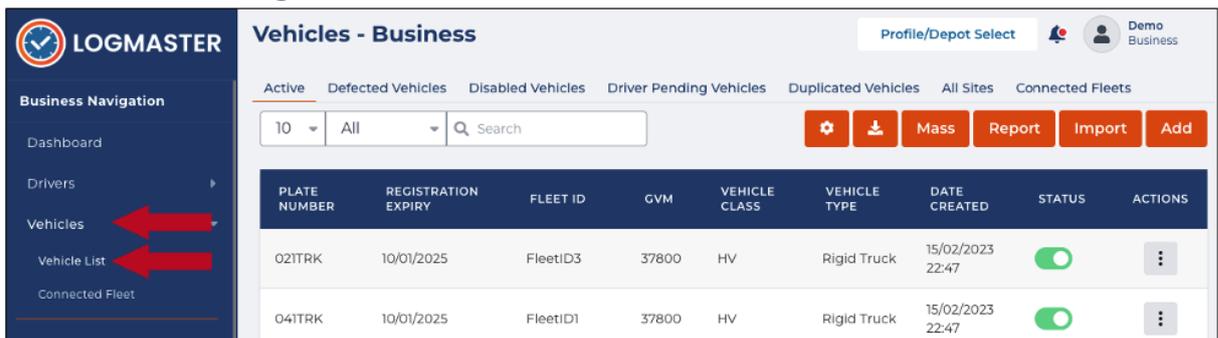
- The **Vehicle Info** window will appear displaying the **Vehicle's** details. In this window, you can view the driver pending vehicle's information, and edit or delete it.



Edit Driver Pending Vehicles

This section will guide you on how to edit/update an existing driver pending vehicle.

- In the **Business Navigation Menu**, click **Vehicles** and select **Vehicles List**.



- You will be directed to the **Vehicles - Business** page. When you access this page, the **Active** tab is open by default. Click the **Driver Pending Vehicles** tab.
- You can search/filter the list using the **Search** field to view the driver-pending vehicles. Using the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.

Vehicles - Business Profile/Depot Select Demo Business

Active Defected Vehicles Disabled Vehicles **Driver Pending Vehicles** Duplicated Vehicles All Sites Connected Fleets

10 ▾ All ▾ Mass Report Import Add

PLATE NUMBER	REGISTRATION EXPIRY	FLEET ID	GVM	VEHICLE CLASS	VEHICLE TYPE	DATE CREATED	STATUS	ACTIONS
DEMOBUS	07/12/2023	-	0	HV		07/12/2023 10:17	<input checked="" type="checkbox"/>	
HGGHJJ	31/05/2024	-	0	HV		31/05/2024 12:14	<input type="checkbox"/>	
IYBJ56	30/05/2024	-	0	HV		30/05/2024 09:48	<input type="checkbox"/>	
TESTNEW1	29/09/2023	-	0	HV		29/09/2023 10:37	<input checked="" type="checkbox"/>	

Actions

View

Edit

Disable

4. Find the vehicle from the list and click its **Action** icon. The **Actions** menu will expand, select **Edit**.

5. The **Vehicle Edit** window will appear. In this window, you can update the following details:

Vehicle Edit ✕

Plate Number

VIN (Optional)

Registration Expiry

Fleet ID (Optional)

GVM (Tonnes)

Vehicle Class

 HV

Drive Vehicle

 Yes

Trailer SARN, Trailer Brake Control System Reference Number (Optional)

Concrete Agitator

 Yes

Comments (Optional)

Front Coupler

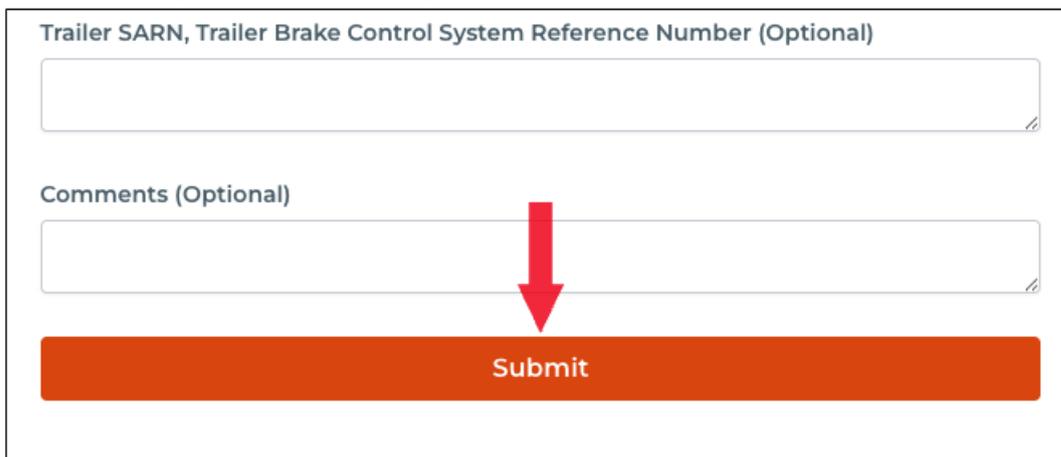
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Submit

- a. Plate Number
- b. Registration Expiry
- c. GVM (Tonnes)
- d. Drive Vehicle
- e. Concrete Agitator
- f. Livestock Vehicle

- g. Vin(Optional)
- h. Fleet ID (Optional)
- i. Vehicle Class
- j. Vehicle Type
- k. Front Couplings (Optional)
- l. Rear Couplings (Optional)
- m. Power Couplings
- n. Brake System Type (Optional)
- o. Brake Foundation
- p. Supply Voltage to Trailer
- q. Suspension (Optional)
- r. LSV, ABS, EBS, T-EBS Brake System Supplier (Optional)
- s. Trailer SARN, Trailer Brake Control System Reference Number (Optional)
- t. Comments (Optional)

6. After updating the driver pending vehicle, click the **Submit** button to apply the changes.

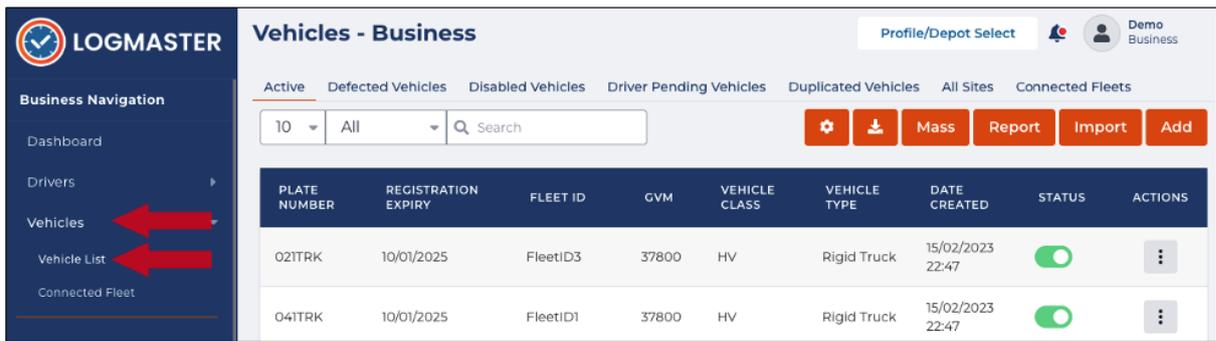


The screenshot shows a form with two text input fields. The first field is labeled "Trailer SARN, Trailer Brake Control System Reference Number (Optional)". The second field is labeled "Comments (Optional)". Below the second field is a red arrow pointing down to an orange "Submit" button.

Disable Driver Pending Vehicles

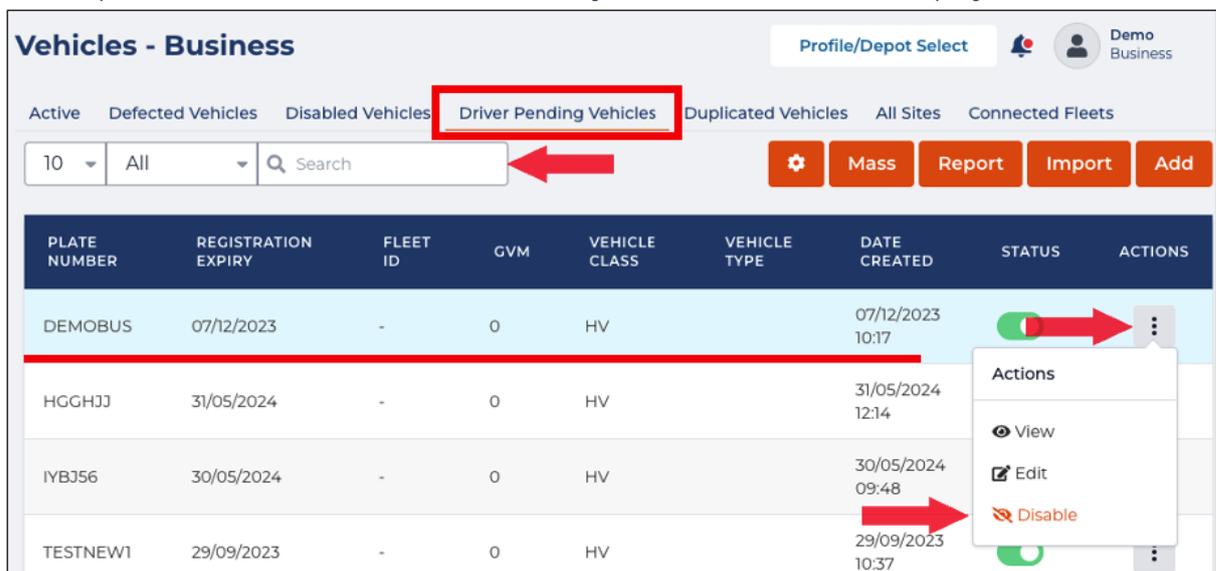
This section will guide you on how to disable a driver-pending vehicle.

1. In the **Business Navigation Menu**, click **Vehicles** and select **Vehicles List**.



2. You will be directed to the **Vehicles - Business** page. When you access this page, the **Active** tab is open by default. Click the **Driver Pending Vehicles** tab.

3. You can search/filter the list using the **Search** field to view the driver-pending vehicles. Using the drop-down arrow beside the Search field, you can also set the list display to 10, 20, or 50.



4. Find the vehicle from the list and click its **Action** icon. The **Actions** menu will expand, select **Disable**.

5. A **Confirmation** dialog box will appear. Click **Yes** to continue disabling the vehicle.

