

View Compliance Reports

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- Viewing the National Heavy Vehicle Regulator Compliance Report
- Viewing the Western Australian Heavy Vehicle Accreditation Report
- Viewing Driver Compliance Report

Viewing the National Heavy Vehicle Regulator Compliance Report

1. In the **BusinessNavigationMenu**, click **Reports** and select **Compliance**.
2. You will be directed to the **Report's Compliance** page. The **NHVR** tab is active when accessing the **Compliance** option.
3. In the **NHVR** tab, click the **Driver** drop-down arrow to select the driver for whom you will generate/view the report.
4. In the **DateofReport** field, click the **Calendar** icon to set the date range of the report you want to generate.
5. The generated report will be displayed below including the following information:
 - a. UDI
 - b. Licence #
 - c. Vehicle
 - d. State of Licence
6. Click the following tabs to access more compliance data:
 - a. Graphical Data
 - b. Events
 - c. Breaches
 - d. Annotations
 - e. Logs

To switch to a 12-hour Time format, click the **12-Hour Time** slide to enable.

Click the **Enhance Report** slide to enable this option to enhance the report.

Email NHVR Compliance Report

1. To email the driver compliance report, click the **Get Report** button.

2. This will open the **Send Report To Email** dialog box. Specify the following information:
 - a. Email Address
 - b. Report Date Range
 - c. Include Breach? - Toggle to include/exclude breach
 - d. Enhance Report? - Toggle to enable/disable report enhancement
3. Click the **Submit** button

Viewing the Western Australian Heavy Vehicle Accreditation Report

1. In the **BusinessNavigationMenu**, click **Reports** and select **Compliance**.
2. You will be directed to the **Report's Compliance** page. Click the **WAHVA** tab to access the **WAHVAComplianceReport**.
3. In the **WAHVA** tab, click the **Driver** drop-down arrow to select the driver for whom you will generate/view the report.
4. In the **DateofReport** field, click the **Calendar** icon to set the date range of the report you want to generate.
5. The generated report will be displayed below including the following information:
 - a. UDI
 - b. Licence #
 - c. Vehicle
 - d. State of Licence
6. Click the following tabs to access more compliance data.
 - a. Graphical Data
 - b. Events
 - c. Breaches
 - d. Annotations
 - e. Logs

To switch to a 12-hour Time format, click the **12-Hour Time** slide to enable.

Email WAHVA Compliance Report

1. To email the driver compliance report, click the **Get Report** button.
2. This will open the **Send Report To Email** dialog box. Specify the following information:
 - a. Email Address
 - b. Report Date Range
 - c. Include Breach? - Toggle to include/exclude breach
3. Click the **Submit** button.

Viewing Driver Compliance Report

1. In the **BusinessNavigationMenu**, click **Reports** and select **Compliance**.
2. You will be directed to the **Report's Compliance** page. Click the Driver Compliance tab to access the Driver **Compliance Report**.
3. In the **DriverCompliance** tab, find the **DateRange** field and click the **Calendar** icon to set the date range of the report you want to generate.
4. The generated driver compliance report will be displayed including the following information:
 - a. Driver Compliance Report
 - b. Driver Information
 - c. Additional Information

Email Driver Compliance Report

1. To email the driver compliance report, click the **GetReport** button.
 2. This will open the **SendReportToEmail** dialog box. Specify the following information:
 - a. Email Address
 - b. Report Date Range
 - c. Report Output
 3. Click the **Submit** button.
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